



Planning Department
345 High Street, 3rd floor
Hamilton, Ohio 45011

SIDE LOT PROGRAM APPLICATION

CONTACT INFORMATION

Name of Applicant _____

Name of Corporation or Business (if applicable) _____

Mailing Address _____

Phone Number _____ Email Address _____

Name(s) of any property renovation corporations/businesses you have been associated with (if applicable)

PROPERTY (Maximum one property per request)

Parcel ID Number _____

Property Address _____

Is the property adjacent to your mailing address? Yes No

Description of property in its existing condition _____

PLANNED USE OF PROPERTY

Is the property vacant? (without a structure) Yes No

If the property is vacant, what is the intended use of the lot? Check all that apply:

Extension of yard Play Area Build Home Build Shed/Garage

Other _____

Property will be occupied by: Owner/Family Member Tenant Other (explain) _____

Please describe the property's intended use and who will use it: _____

PROPOSED PROPERTY RENOVATIONS (if any)

Description of planned renovations

Proposed timeline for renovations _____

Total projected cost of the renovations _____

Do you or any business entity with which you are affiliated with owe outstanding taxes? Yes No

If yes, please explain _____

Do you or any business entity with which you are affiliated have outstanding housing code violations or have a history of code violations? Yes No

If yes, please explain _____

Have you or any business entity with which you are affiliated lost any title or had any foreclosure filings against any properties within the past three years? Yes No

If yes, please explain _____

Do you own multiple parcels of real estate in Butler County? If so, please list all addresses, including those owned by companies that you control. You may attach additional pages if necessary.

Parcel Number

Address

I understand that the City of Hamilton will review my request for information for the selected property and contact me if any additional information is required.

Signature of Applicant

Date

Please call the Planning Department (513-785-7350) with any questions you may have prior to submission. This form is a request for information only, there is no guarantee that the City of Hamilton will transfer the selected property. Please drop off or mail this application to:

City of Hamilton Planning Department

~~City of Hamilton~~
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