

CITY OF HAMILTON, OHIO

No. 403

ADMINISTRATIVE DIRECTIVE

Effective Date: 3-7-16

Supersedes No. 403 dated 8/29/91

Approved by: Joshua A. Smith,
City Manager

SUBJECT: DUI ENFORCEMENT AND EDUCATION TRUST FUND

REFERENCES: Section 4511.99 Ohio Revised Code

PURPOSE: To establish an administrative procedure for regulation of expenditures from the DUI Enforcement and Education Trust Fund.

1. Policy.

- a. A request for check must be completed for each proposed expenditure from the DUI Enforcement and Education Trust Fund.
- b. The request for check must be signed by the Police Chief and approved by the Finance Director.
- c. The request must state in general, yet descriptive, terms, the purpose of the expenditure to assure conformance with existing statutes. Examples are as follows:
 - I. Overtime for DUI enforcement patrol officers
 - II. Educational materials for public distribution regarding the operation of a motor vehicle and the consumption of alcohol
 - III. Fuel for vehicle utilized in DUI enforcement
- d. The Police Division in cooperation with the Finance Department shall keep a separate detailed accounting record with proper justifications for all expenditures from the DUI Enforcement and Education Trust Fund

2. Limitations on Expenditures. (4511.99 O.R.C.)

- a. Pay the costs incurred in enforcing Section 4511.19 of the Revised Code of Ohio or a similar municipal ordinance.
- b. Inform the public of the laws governing operation of a motor vehicle while under the influence of alcohol, and other information relating to the operation of a motor vehicle and the consumption of alcoholic beverages.