

RE: Licensing – Concrete Contractors

As a reminder, on December 11, 1998, an ordinance took effect in the City of Hamilton, which regulates the construction of curbs, sidewalks, and drive approaches in the public right-of-way. A copy of the ordinance is attached to this letter for your information. Contractors doing concrete work in the right-of-way must be licensed by the City. To become licensed, a contractor must submit an application to the Public Works Department along with the following;

1. \$100.00 application fee (annual renewals will be \$50.00).
2. \$10,000.00 surety bond.
3. A copy of contractor's liability insurance with minimum coverage of \$50,000.00/\$100,000.00 for personal liability and \$15,000.00 for property damage. Insurance certificate must name City of Hamilton as indemnified.
4. Certificate must state City of Hamilton is additionally insured.

Property owners personally doing work abutting their own property are exempt from the licensing requirements.

In addition, there is a fee for permits to construct or replace sidewalks, curbs, and driveways. Permits for sidewalks and drive approaches will be \$.25 per square foot and curb and gutter permits will be \$.50 per linear foot.

Please contact this office at (513) 785-7280 with any questions you have regarding this matter.

Sincerely,

Richard A. Engle, P.E.
Public Works Director/City Engineer

Enclosure

cc: Finance Department