

THIS TICKET INITIATES A COMPLAINT. TEAR OFF AND PROVIDE TO SUPERVISOR

CITY OF HAMILTON POLICE DEPARTMENT – COMPLAINT AGAINST OFFICER FORM DP-107

YOUR NAME _____ YOUR ADDRESS _____

CITY ST ZIP _____ PHONE NUMBERS: _____

NAME/ADDRESS/PHONE NUMBER OF ANY WITNESSES _____

DATE/ TIME/LOCATION OF INCIDENT _____

TYPE OF COMPLAINT _____

COMPLAINT REGISTERED AGAINST? _____

THIS PORTION COMPLETED BY DEPT. ONLY:

YOUR SIGNATURE _____ DATE _____ HPD REP. RCVG. COMPLAINT DATE _____

Non-probationary employees are entitled to appeal a suspension, demotion, or termination from the department.

Anonymous complaints can be made by calling the employee's supervisor, or if not known or unavailable, the on-duty Shift Commander at (513) 868-5811, Ext. 2004.

SUMMARY OF COMPLAINT REPORTING PROCEDURES

- 1) Telephone 911 and you will be referred to the on-duty patrol shift commander;
- 2) Contact any member of the department and you will be directed to the supervisor of the organizational unit to which the member is assigned;
- 3) Come in person to the department and ask for the on-duty patrol supervisor or shift commander;
- 4) The Chief of Police reviews reports and information regarding complaints, is kept informed as to their status, and provides direction as appropriate.
- 5) If your case is assigned as an internal affairs investigation, you will be informed in writing of the final disposition.

**Hamilton
Police
Department**



**Complaint
Procedures**

DP-107

(Rev. 10/07)